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|  | **ITC Data Sharing Agreement with Malaysia** |

**PLEASE NOTE:**

The text in this document is copied directly from the legally binding partnership agreements with individual countries and so cannot be edited or changed. You may find that some information or links are no longer applicable. If you have any questions, please contact the relevant project manager.

This data sharing agreement is intended for:

* Malaysia (MY) Waves 1-6 (2008-2014)
* Malaysia (MYS) Wave 1 (2020)
* All of the above

**Malaysia (MY) Wave 1 (October 27, 2008)**

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**Terms and Conditions**

Wave 1 of the *ITC Malaysia Survey* is jointly coordinated and administered by UW and Universiti Sains Malaysia. In order to ensure the comparability across the ITC countries, UW will take the lead in the overall survey development process. The survey fieldwork and initial data entry will be carried out by Universiti Sains Malaysia.

Universiti Sains Malaysia agrees to provide the *ITC Malaysia Survey* data files, and accompanying documentation, to the Data Management Centre (DMC) at UW in accordance with ITC standards. These standards will be specified by the DMC at the time of the file transfer.

Universiti Sains Malaysia authorizes the International Tobacco Control Data Repository (ITCDR), operated by the DMC at the University of Waterloo, to house the *ITC Malaysia Survey* data, and to manage access to the data by approved researchers according to the data sharing protocol described in the ITCDR Guidelines (http://www.igloo.org/itcproject).

Universiti Sains Malaysia grants DMC co-ownership of the data including the non-exclusive right to reproduce and/or distribute the ITC *Malaysia* Survey data to the ITC Principal Investigators, and other approved ITC investigators in any requested medium. As co-owners of the data, ITC Principal Investigators will abide by the terms of the ITCDR Data Usage Agreement (http://www.igloo.org/itcproject/), providing signed agreements to the DMC in order to share data internally with specified members of their Research Teams.

Two years after the date of issuance of cleaned data sets by the DMC, Universiti Sains Malaysia grants DMC the non-exclusive right to provide subsets of the data to other approved researchers through the ITCDR Data Request Application process (http://www.igloo.org/itcproject/), under the terms of the ITCDR Data Usage Agreement. Universiti Sains Malaysia will be notified of all approvals to use the ITC Malaysia Survey data. In all matters regarding access, DMC will clearly identify Universiti Sains Malaysia as co- owners of the *ITC Malaysia Survey* data, and will not alter the data in any way, other than as allowed by this agreement.

**Communications and Collaborations**

Members of the *Malaysia* team, have the right to use the data to produce reports, presentations, articles for submission to professional journals, and other products that report on these data.

The ITC Investigator team will explore analyses that use the *ITC Malaysia Survey* data in comparison with data from other countries. In such analyses, it is the expectation that ITC Investigators and Malaysia team members would be co-authors on resulting papers. Depending on the nature of the papers, the lead author could come from either group. In all papers that the ITC Investigator team may lead, using the *ITC Malaysia Survey* data, the Malaysia team members will be invited to be co-authors. It is the expectation that in any papers that the Malaysia team may lead, ITC Investigators will be invited to be co-authors.

Whenever publications, reports, abstracts, etc., including data from the *ITC Malaysia Survey* are submitted to conferences or journals, copies (PDF format or hard copy) will also be submitted to the to the ITC Project Manager at the University of Waterloo (itc@watarts.uwaterloo.ca) and the Roswell Park TTURC Administration Core, so that a complete record can be kept of the research findings for dissemination.

Proposals for studies using the data should be reviewed by the DMC to reduce the possibility of unnecessary duplication of effort in the ITC Collaboration. All plans for manuscripts and submissions to publications will be listed on the ITC web site (<http://www.igloo.org/itcproject/>).

**Note:** For Waves 2-4, please refer to Partnership Agreement for Wave 1.

**Malaysia (MY) Wave 5 (March 16, 2011)**

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**Terms and Conditions**

Wave 5 of the *ITC Malaysia Survey* is coordinated and administered by UW. Data collection and entry will be carried out by USM, commissioned by UW. USAINS authorized the International Tobacco Control Data Repository (ITCDR), operated by the ITC Porject Data Management Center (DMC) at the UW, to house the Wave 5 ITC Malaysia Survey data, and to manage access to the data by approved researchers according to the data sharing protocol described in the ***ITC Data Request Guidelines*** (http://www.itcproject.org/datarequ).

USAINS grants DMC co-ownership of the data including the non-exclusive right to reproduce and/or distribute the Wave 5 ITC Malaysia Survey data to the ITC Principal Investigators in any requested medium, under the terms of the *I****TC Internal Data Usage Agreement*** (http://www.itcproject.org/datarequ). Two years after the date of issuance of cleaned data sets by the DMC, USAINS grants DMC the non-exclusive right to provide subsets of the data to other approved researchers through the ***ITC Data Request Application*** process (http://www.itcproject.org/datarequ), and under the terms of the ***ITC External Data Usage Agreement*** (http://www.itcproject.org/datarequ). As co-owners of the ITC Malaysia survey data, both USAINS and DMC will notify each other of all requests to use the ITC Malaysia survey data.

As co-owners of the data, ITC Principal Investigators will abide by the terms of the ***Internal Data Usage Agreement*** (http://www.itcproject.org/datrequ), providing signed agreements to the DMC in order to share data internally with specified members of their research teams.

In all matters regarding access, DMC will clearly identify USIAINS as co-owners of the ITC Malaysia Survey data, and will not alter the data in any way, other than as allows by this agreement.

**Communications and Collaboration**

Members of the Malaysia Team have the right to use the data to produce articles for submission to professional journals and other forms of dissemination that report on these data (e.g., reports and conference presentations). All parties to this agreement should note that, as part of our collaborative approach, all decisions about publications resulting from the ITC Malaysia Project will begin with a process of consultation among all team members to inform the direction and scope of potential publications and other forms of dissemination, and to determine team members' roles and expected contributions to each proposed publication or other form of dissemination. This consultative process will apply to all manuscripts, publications, reports and presentations, etc., that use the ITC Malaysia Project data, but will be exclusive of internal reports and internal non-conference presentations (where the term "internal" is defined as being either within USAINS or addressed only to policy-makers or organizations in Malaysia, as deemed appropriate by the Malaysia team).

Furthermore, the ITC Investigator team must be notified of all intentions to use the data. As per the ITC Paper List Policy (http://www.itcproject.org/library/paperlist/paper\_list) all intentions to submit academic papers to peer-reviewed journals, presentations at scientific conferences or meetings, and reports, including reports presented to the Ministry or other government officials, must be cleared by a designated committee established to oversee the publication of papers. The dissemination clearance process will apply to all manuscripts, publications, reports and presentations, etc., that use the ITC Malaysia Project Data, but will be exclusive of internal reports and internal non-conference presentations (where the term "internal" is defined as being either within USAINS or addressed only to policy-makers or organizations in Malaysia, as deemed appropriate by the Malaysia team).

The primary mandate of the publication review committee is to ensure that there is no substantial overlap in content between papers submitted for publication. The committee will also provide a mechanism for conveying any potentially helpful additional information to the authors (e.g., recent findings from other ITC countries that may have relevance for the publication under consideration). The *I****TC Dissemination Proposal Form*** (http://itcproject.org/library/paperlist/itc\_dissem) is available for members of the Malaysia team to use to summarize their intentions for dissemination. It is expected that this committee will be composed of key investigators from the ITC Malaysia Project. Proposals for studies using the data will be reviewed by the designed committee to reduce the possibility of unnecessary duplication of effort in the ITC Collaboration, to provide a mechanism for knowledge exchange, and to ensure that authorship issues are addressed properly.

For all papers that the ITC Principal Investigator team members may lead using data from the *ITC Malaysia Survey Wave 5*, the Malaysia Team members will be invited to be co-authors. In reciprocal fashion, for any papers or presentations that the Malaysia Team may lead using *ITC Malaysia Survey - Wave 5* data, the relevant ITC Investigators will be invited to be co-authors. The Malaysia Team will consult with Dr. Geoffrey Fong to identify the relevant ITC Investigators who would be appropriate to invite as co-authors.

Members of the Malaysia Team will adhere to the criteria for authorship on papers to be published in scientific journals, as outlined in the ***ITC Authorship Policy*** (http://www.itcproject.org/library/paperlist/authorship~3).

The ITC Investigator team will explore analyses that use *ITC Malaysia Survey* Data **in comparison with data from other countries.** In such analyses, some countries that were not involved in the preparation of the paper will be acknowledged explicitly in the paper in this form: "and the ITC Project Collaboration" with a footnote that lists the countries and names of key investigator(s) for each of these countries.

Whenever publications, reports, abstracts, etc., including data from the *Wave 5 ITC Malaysia Survey* are submitted to conferences or journals, copies will also be submitted to the Roswell Park TTURC Administration Core and to the ITC Project Manager at the UW, so that a complete record can be kept of the research findings for dissemination.

**Malaysia (MY) Wave 6 (July 8, 2012)**

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| **Principal Investigators** | **E-mail** |
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**Terms and Conditions**

Wave 6 of the ITC Malaysia Survey is coordinated and administered by UW.

Data collection and entry will be carried out by USM, commissioned by UW.

USM authorizes the International Tobacco Control Data Repository (ITCDR), operated by the ITC Project Data Management Centre (DMC) at the UW, to house the Wave 6 ITC Malaysia Survey data, and to manage access to the data by approved researchers according to the data sharing protocol described in the ITC Data Request Guidelines (http://www.itcproject.org/datarequ).

USAINS grants DMC co-ownership of the data including the non-exclusive right to reproduce and/or distribute the Wave 6 ITC Malaysia Survey data to the ITC Principal Investigators in any requested medium, under the terms of the ITC Internal Data Usage Agreement (http://www.itcproject.org/datarequ). Two years after the date of issuance of cleaned data sets by the DMC, USM grants DMC the non-exclusive right to provide subsets of the data to other approved researchers through the ITC Data Request Application process (http://www.itcproject.org/datarequ), and under the terms of the ITC External Data Usage Agreement (<http://www.itcproject.org/datarequ>). As co-owners of the ITC Malaysia survey data, both USM and DMC will notify each other of all requests to use the ITC Malaysia survey data.

As co-owners of the data, ITC Principal Investigators will abide by the terms of the Internal Data Usage Agreement (<http://www.itcproject.org/datarequ>), providing signed agreements to the DMC in order to share data internally with specified members of their research teams.

In all matters regarding access, DMC will clearly identify USM as co-owners of the ITC Malaysia Survey data, and will not alter the data in any way, other than as allowed by this agreement.

**Confidentiality**

The participants belong to Rakuten Insight thus no individual identifiers will be provided to DMC for cleaning and weighting. The Wave 1 of the ITC Malaysia Survey data will not contain such identifying information, before the data are distributed to any investigators.

Publication of results from the *ITC Malaysia Survey Wave 1* will not disclose data from individual participants. All users of the data agree not to disclose or knowingly cause to be disclosed any information that relates an individual response to an identifiable individual.

**Communications and Collaboration**

Members of the Malaysia Team have the right to use the data to produce articles for submission to professional journals and other forms of dissemination that report on these data (e.g., reports and conference presentations). All parties to this agreement should note that, as part of our collaborative approach, all decisions about publications resulting from the ITC Malaysia Project will begin with a process of consultation among all team members to inform the direction and scope of potential publications and other forms of dissemination, and to determine team members’ roles and expected contributions to each proposed publication or other form of dissemination. This consultative process will apply to all manuscripts, publications, reports and presentations, etc., that use the ITC Malaysia Project data, but will be exclusive of internal reports and internal non-conference presentations (where the term ‘internal’ is defined as being either within USM or addressed only to policy-makers or organizations in Malaysia, as deemed appropriate by the Malaysia team).

Furthermore, the ITC Investigator team must be notified of all intentions to use the data. As per the ITC Paper List Policy (http://www.itcproject.org/library/paperlist/paper\_list) all intentions to submit academic papers to peer-reviewed journals, presentations at scientific conferences or meetings, and reports, including reports presented to the Ministry or other government officials, must be cleared by a designated committee established to oversee the publication of papers. The dissemination clearance process will apply to all manuscripts, publications, reports and presentations, etc., that use the ITC Malaysia Project data, but will be exclusive of internal reports and internal non-conference presentations (where the term ‘internal’ is defined as being either within USM or addressed only to policy-makers or organizations in Malaysia, as deemed appropriate by the Malaysia team).

The primary mandate of the publication review committee is to ensure that there is no substantial overlap in content between papers submitted for publication. The committee will also provide a mechanism for conveying any potentially helpful additional information to the authors (e.g., recent findings from other ITC countries that may have relevance for the publication under consideration). The ITC Dissemination Proposal Form (http://www.itcproject.org/library/paperlist/itc\_dissem) is available for members of the Malaysia team to use to summarize their intentions for dissemination. It is expected that this committee will be composed of key investigators from the ITC Malaysia Project. Proposals for studies using the data will be reviewed by the designated committee to reduce the possibility of unnecessary duplication of effort in the ITC Collaboration, to provide a mechanism for knowledge exchange, and to ensure that authorship issues are addressed properly.

For all papers that the ITC Principal Investigator team members may lead using data from the ITC Malaysia Survey - Wave 6, the Malaysia Team members will be invited to be co-authors. In reciprocal fashion, for any papers or presentations that the Malaysia Team may lead using ITC Malaysia Survey - Wave 6 data, the relevant ITC Investigators will be invited to be co-authors. The Malaysia Team will consult with Dr. Geoffrey Fong to identify the relevant ITC Investigators who would be appropriate to invite as co-authors.

Members of the Malaysia Team will adhere to the criteria for authorship on papers to be published in scientific journals, as outlined in the ITC Authorship Policy

(http://www.itcproject.org/library/paperlist/authorship~3).

The ITC Investigator team will explore analyses that use ITC Malaysia Survey data in comparison with data from other countries. In such analyses, some countries that were not involved in the preparation of the paper will be acknowledged explicitly in the paper in this form: “and the ITC Project Collaboration” with a footnote that lists the countries and names of key investigator(s) for each of those countries.

Whenever publications, reports, abstracts, etc., including data from the Wave 6 ITC Malaysia survey are submitted to conferences or journals, copies will also be submitted to the Roswell Park TTURC Administration Core and to the ITC Project Manager at the UW, so that a complete record can be kept of the research findings for dissemination.

**Malaysia (MYS) Wave 1 (2020)**

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**Terms and Conditions**

Wave 1 (new cohort) of the ITC Malaysia Survey is coordinated and administered by UW*.* Data collection in Malaysia will be carried out by the survey firm, Rakuten Insight.

UM authorizes the International Tobacco Control Data Repository (ITCDR), operated by the ITC Project Data Management Centre (DMC) at the University of Waterloo, to house the ITC Malaysia Wave 1 Survey data, and to manage access to the data by approved researchers according to the data sharing protocol described in the ITCDR Guidelines (https://www.itcproject.org/forms).

UM grants DMC co-ownership of the data including the non-exclusive right to reproduce and/or distribute the Wave 1 of the ITC Malaysia Survey data to the ITC Principal Investigators in any requested medium. Two years after the date of issuance of cleaned data sets by the DMC, UM grants DMC the non-exclusive right to provide subsets of the data to other approved researchers through the ***ITC Data Request Application*** process (https://www.itcproject.org/forms), and under the terms of the ***ITC External Data Usage* *Agreement***(https://www.itcproject.org/forms).

As co-owners of the data, ITC Principal Investigators will abide by the terms of the ***Internal Data Usage Agreement*** (https://www.itcproject.org/forms), providing signed agreements to the DMC in order to share data internally with specified members of their research teams.

In all matters regarding access, DMC will clearly identify the Malaysia team as co-owners of the *ITC Malaysia Survey* *Wave 1* data, and will not alter the data in any way, other than as allowed by this agreement. **Data from the *Wave 1 ITC Malaysia Survey* cannot be used for business transaction or for profit.**

#### **Communications and Collaboration**

Members of the Malaysia Team have the right to use the data to produce articles for submission to professional journals and other forms of dissemination that report on these data (e.g., reports and conference presentations). All parties to this agreement should note that, as part of our collaborative approach, all decisions about publications resulting from the ITC Malaysia Project will begin with a process of consultation among all team members to inform the direction and scope of potential publications and other forms of dissemination, and to determine team members’ roles and expected contributions to each proposed publication or other form of dissemination. This consultative process will apply to all manuscripts, publications, reports and presentations, etc., that use the ITC Malaysia Survey data, but will be exclusive of internal reports and internal non-conference presentations (where the term ‘internal’ is defined as being either within the Malaysia team or addressed only to policy-makers or organizations in Malaysia, as deemed appropriate by the Malaysia team).

Furthermore, the ITC Investigator team must be notified of all intentions to use the data. All intentions to submit academic papers to peer-reviewed journals, presentations at scientific conferences or meetings, and reports, including reports presented to the Ministry or other government officials, must be cleared by an ITC designated committee established to oversee the publication of papers. The dissemination clearance process will apply to all manuscripts, publications, reports and presentations, etc., that use the ITC Malaysia Survey data, but will beexclusive of internal reports and internal non-conference presentations (where the term ‘internal’ is defined as being either within the Malaysia team or addressed only to policy-makers or organizations in the Canada, as deemed appropriate by the Malaysia team).

The primary mandate of the publication review committee is to ensure that there is no substantial overlap in content between papers submitted for publication. The committee will also provide a mechanism for conveying any potentially helpful additional information to the authors (e.g., recent findings from other ITC countries that may have relevance for the publication under consideration). The ***ITC Proposal Form*** (http://www.itcproject.org/forms) is available for members of the Malaysia team to use to summarize their intentions for dissemination. It is expected that this committee will be composed of key investigators from the ITC Malaysia Project. Proposals for studies using the data will be reviewed by the designated committee to reduce the possibility of unnecessary duplication of effort in the ITC Collaboration, to provide a mechanism for knowledge exchange, and to ensure that authorship issues are addressed properly.

For any papers that the ITC Principal Investigator team members lead which use data from the *ITC Malaysia Survey*, the Canada Team members will be invited to be co-authors. In reciprocal fashion, for any papers or presentations that the Canada Team lead which use the ITC Malaysia Survey data, the relevant ITC Investigators will be invited to be co-authors. The Malaysia Team will consult with Dr. Geoffrey T. Fong to identify the relevant ITC Investigators who would be appropriate to invite as co-authors.

Members of the Malaysia Team will adhere to the criteria for authorship on papers to be published in scientific journals, as outlined in the ***ITC Authorship Policy*** (http://www.itcproject.org/forms).

The ITC Investigator team will explore analyses that use ITC Malaysia Survey data **in comparison with data from other countries**. In such analyses,countries not involved in the preparation of the paper will be acknowledged explicitly in the paper in this form: “and the ITC Project Collaboration” with a footnote that lists the countries and names of key investigator(s) for each of those countries.

Whenever publications, reports, abstracts, etc., which include data from the Wave 1 ITC Malaysia Survey are submitted to conferences or journals, copies will also be submitted to the ITC Project Manager at the UW, so that a complete record can be kept of the research findings for dissemination.

I have read and understand the conditions stated above.

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| Name: Click here to enter text. |
| E-mail: Click here to enter e-mail. |
| (Electronic) Signature: |
| Date: Click here to enter a date. |